

BOARD OF DIRECTORS APPLICATION FORM



Electronic Submission: Download form, fill out electronically via a pdf reader and send to opportunities@worklink.bc.ca

Printed Submission: Download form, print and fill out by hand. Send form via email, fax or mail.

Fax: 250.478.8664

Mail: #202-3179 Jacklin Road, Victoria, BC, V9B 3Y7

Thank you for your interest in joining our Board of Directors. Our Directors play a vital role in promoting our vision, while connecting people with meaningful & rewarding work opportunities. WorkLink Employment Society (WLES) recruits new board members throughout the year, with position appoints made at the Annual General Meeting in September. We welcome individual applicants to help us serve our community.

APPLICANT CONTACT INFORMATION

NAME:	Over 18yrs of age:	<input type="checkbox"/> yes <input type="checkbox"/> no
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ADDRESS:	
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EMAIL:	PHONE:
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What is motivating you to become a board member for the WLES?	
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What special qualifications and/or skills would you bring to the board?	
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Please describe your past board experience (including types of boards you have participated).	
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References: please provide a minimum of two (2) references that are familiar with your previous board or committee experience.	Name:		Name:	
	Relationship:		Relationship:	
	Email:		Email:	
	Phone:		Phone:	

The WLES operates within a Complimentary Governance Format. We delegate the day-to-day responsibility for operations to our Executive Director, while we, as a Board, take an active role in stewardship. The Board employs a capacity matrix to ensure we have a balance of knowledge, skill and expertise at a Governance level.

Please identify the areas listed below in which you have basic or advanced competencies and areas you are interested in:

AREAS OF BOARD GOVERNANCE	BASIC	ADVANCED	INTERESTED
▪ Business Management / Partnerships	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▪ Community Inclusion / Advocacy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▪ Education / Training / Lifelong Learning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▪ Employment Programs / Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▪ Fundraising / Finance / Banking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▪ Governance / Strategic Planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▪ Human Resources / Workplace Investigations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▪ Legal / Para-Professional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▪ Property Management / Real Estate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▪ Other (please specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- As a potential Board/Committee member, I understand that I am bound by the WLES conflict of interest (real, potential and perceived conflicts), confidentiality (protecting privileged and confidential information) and code of conduct (act lawfully, honestly, ethically, and in the best interests of the Society) positions, of the Society, as outlined in the respective Board approved policies, Constitution, Bylaws and in the legislation governing our work.
- Integrity is a core value of the WLES and all actions of the members are founded on the principle of ethical leadership. Part of ethical leadership is the avoidance and disclosure of any conflict, breach of confidentiality and individual code of conduct. Disclosure protects both the individual Member and the WLES from charges of unethical behaviour or improper decision-making.
- WorkLink values the diversity of the people it hires and serves. We foster a workplace where individual differences are recognized and respected, while utilizing each person's talents and strengths. The more inclusive we are, the better our work will be.
- I declare that the information I have provided above is accurate and true as of this date.

Applicant Name	Applicant Signature	Date
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